

## CRWDP Seed Grant RFP Q&As

### What are evaluation process and criteria?

Each grant will be reviewed and ranked by both academic and community members of the CRWDP Seed Grant Committee. Awards will be announced October 2015.

Evaluation criteria include:

- This proposal is directly relevant to the 2015 call for proposals;
- The proposal explains how the proposed research is original and needed;
- The seed grant is designed to create a grant proposal tailored toward a specific granting agency and/or to create a policy analysis manuscript for a peer-reviewed journal;
- The project team has expertise suited to the research study, including knowledge relating to substantive topic and methodology;
- The grant is designed so that there will be active collaboration between academic researchers and community representatives;
- Graduate student(s) will be hired for a role that provides excellent research experience
- The budget is described in detail and is appropriate to the study.

The Seed Funding Committee meets to consider the reviews, rank the proposals and make funding recommendations to the CRWDP Executive Committee.

### Who can apply for Seed funding?

A CRWDP academic researcher or a CRWDP community partner representative can be the nominated Principal Investigator of a seed grant. The Principal Investigator is expected to hold the grant funds (if funded). To be eligible as a principal applicant, the person must be a formal CRWDP investigator or be a CRWDP partner representative as of the day of the release of the request for proposals.

Seed grants can include co-investigators who are academic and community members external to CRWDP. Graduate students cannot apply for Seed Funds as a Principal Investigator.

### Does every grant need to have a partner involved?

Our goal is to have academic researchers and community members collaborating together on research studies. We require that every grant have at least one CRWDP academic researcher involved, and at least one community organisation involved. For the community organisations, formal partnership with CRWDP is welcomed but not necessary.

### Must all seed grants include hiring a graduate student?

Seed grants are intended to stimulate work disability policy research, including providing exposure and opportunity to students. Studies are evaluated more favorably if graduate student(s) will be hired for a role that provides excellent research experience”.

### **How many seed grants will be awarded?**

Up to ten seed grants will be awarded in this call.

### **What can be included in a seed grant budget?**

Please see the Seed Grant application form for details about allowed costs. The maximum budget is \$10,000.

### **Can I submit more than one application?**

Yes. There are is no limit to the number of applications of an eligible CRWDP Principal Investigator.

### **What is a recipient’s reporting responsibilities?**

At the completion of the project, the investigator will submit to the Centre a final report that includes a summary of the project and its findings, publications and reports, and (if relevant) applications for independent funding that have resulted from the pilot project (10-20 pages). Investigators should be prepared to present their work at a Center-sponsored event, such as provincial or national meetings.

Recipients are expected to notify the Centre of any publications, press, grant applications or other outcomes related to the seed funding and to be responsive to requests for such information annually for Center progress reports.

### **What are a recipient’s responsibilities for research ethics?**

Funding recipients must receive formal university ethics review approval for any study involving animal subjects or human subjects (interviews, surveys, etc) before spending any awarded funds. If the Principal Investigator is not an academic researcher, then the academic researcher on the research team is responsible for the ethics review.

A copy of formal approval must be forwarded to the CRWDP National Manager at [nationalmanager@crwdp.ca](mailto:nationalmanager@crwdp.ca).

### **How do I acknowledge CRWDP support?**

Investigators should acknowledge support CRWDP support with the following statement” “This study was supported by a Seed Grant from the Centre for Research on Work Disability Policy (Social Sciences and Humanities Research Council Award 895-2012-1017)”.

### **Deadline for submitting Seed Grant proposals**

Grant proposals must be submitted by e-mail to Christina Kalcevich at [nationalmanager@crwdp.ca](mailto:nationalmanager@crwdp.ca) by 5:00p.m. EST on July 10<sup>th</sup>, 2015.

### **Questions?**

For more information, please contact CRWDP National Manager, Christina Kalcevich, at [nationalmanager@crwdp.ca](mailto:nationalmanager@crwdp.ca) or CRWDP Co-Director and Seed Grant Chair, Ellen MacEachen, at [emaceachen@crwdp.ca](mailto:emaceachen@crwdp.ca).